

**WENATCHEE VALLEY FIRE DEPARTMENT,
CHELAN COUNTY FIRE DISTRICT 1 & DOUGLAS COUNTY FIRE DISTRICT 2
MEETING MINUTES
NOVEMBER 9, 2022**

Commissioners: Commissioner Castellente, Commissioner de Mestre, Commissioner Dormaier, Commissioner Fennell, Commissioner Johnson, Commissioner Zimmerman

Staff: Fire Chief Brian Brett, Kelly Lindemann, Pete Rigelman, Cindy Blaufuss

- I. Called to Order: 2:00 pm
- II. Additions and Deletions to Agenda: There were no changes to the agenda.
- III. Public Comments: No public comments.
- IV. Public Hearing: A public hearing was opened to allow public comment before the Board was asked to consider the 2023 operating budget and revenue sources. There were no public comments. The hearing was closed.
- V. Minutes: Commissioner Castellente made a motion to approve the October 12, 20, 27 and November 2 minutes as presented. There was a second from Commissioner Johnson; the minutes were approved as presented.
- VI. Financial Report: Commissioner Castellente made a motion to approve the Warrants, Payroll, and Financial Reports as presented. There was a second from Commissioner Zimmerman; all were approved as presented.
- VII. Correspondence: Chief Brett reported the department received a thank you card from the Ballard family and another from Sheriff Brian Burnett.
- VIII. Staff Reports:

Administration: Deputy Chief Lindemann reported on the progress at Fire Station 3. The contractor is waiting for two electrical panels before the power can be turned on and inspected. The estimate for the asphalt has doubled and the contractor will not warranty the paving; that change order has not been approved. Chief Lindemann will follow up and report back to Chief Brett on the department's options.

The exhaust system at Fire Station 12 will be repaired and adjusted to prevent it from hitting the pillar each time the engine exits the station.

The department plans to install cameras at Fire Station 14 following a second break-in. The apparatus and equipment have been removed from the station. The new keypad locks will improve security at all the stations.

The architect and engineer working on Fire Station 1 are preparing recommendations to address the structural damage and cracking.

Two Pierce ladder trucks are on order. The apparatus committee is merging and finishing the specs to standardize the two ladders before production begins. Department representatives are scheduled to meet with Pierce to finalize both orders.

The mechanics are merging the apparatus replacement schedules and updating the Replacement Plan.

Several draft logs were presented to the Commissioners.

Chief Brett reported the department received a \$29,480 grant for fire danger signs. Funding is also anticipated for the Douglas County CWPP.

IAFF: IAFF President Pete Rigelman reported the Local will be participating in a toy drive at the Wild hockey game on November 26 and at Hooked on Toys December 3.

Personnel have started staffing across the river this week and morale is very good.

Volunteers: Chief Brett reported the Volunteers have two Christmas events scheduled at East Wenatchee City Hall and in downtown Wenatchee.

The Chelan-Douglas Firefighter Association dinner is planned for December 5 at the Eagles. The Association will honor Phil Mosher and Dale Jourdan; both are scheduled to retire at the end of the year.

The Volunteer Resident Firefighter graduation is scheduled for the first week of December. An announcement with the details will be distributed.

IX. Unfinished Business

1. Facilities – The Commissioners asked the status of the additional \$5,000 of time and materials authorized for the Fire Station 3 Architect. The Architect is requesting additional funding because of the requirements imposed by the city of Rock Island.

Commissioner de Mestre made a motion to authorize an additional \$8,217 in time and materials to Carletti and Associates, providing the costs relating to the city of Rock Island's requirements are tracked separately. There was a second from Commissioner Johnson. The motion was approved.

The repairs to the modular housing at Pangborn Airport should be complete within a week. Chief Lindemann explained the scope of work was limited to the water damage identified in the insurance claim. Insurance will reimburse the department for the project costs.

2. Apparatus – There will likely be changes to the ladder trucks ordered from Pierce as the specifications are finished and personnel complete the pre-order process.

Commissioner Johnson made a motion to approve a \$50,000 modification budget for additions and changes during the ladder truck build process. There was a second from Commissioner de Mestre. The motion was approved.

3. Aviation – 1MR earned \$267,000 in revenue during 2022. Expenses paid in 2022 included damage to 1MR that occurred in 2021. Northwest Helicopter will provide a detailed cost estimate to complete 1PR, but the department hopes to receive some parts from FEPP.

4. Personnel – Riley May has been hired to fill the mechanic position. Jerem Anger will transition from the Shop to shift on February 1. The department received fifty-six applications for the firefighter position; 18 will move forward to the interview process.

5. 2023 Budget and Revenue Sources – An additional \$35,000 was added to the hose and appliance budget to standardize nozzles. The helicopter operating budget and revenue was separated in a stand-alone budget.

Commissioner de Mestre made a motion to approve the 2023 Budget and Revenue Sources as presented. There was a second from Commissioner Zimmerman. The budget was approved.

X. New Business

1. Levy Certification - Commissioner Castellente made a motion to approve the 2023 Levy Certification. There was a second from Commissioner Johnson. The Levy Certification was approved.
2. Petition for Annexation – Chief Brett explained access to the parcel can be problematic in the winter; the department can explain those limitations to the homeowner.
 - CCFD1 Resolution 2022-011 – Commissioner Zimmerman made a motion to approve the Resolution. There was a second from Commissioner de Mestre. The Resolution was approved.
 - WVFD Resolution 2022-013 – Commissioner Zimmerman made a motion to approve the Resolution and there was a second from Commissioner Johnson. The Resolution was approved.

XI. Other Business and Good of the Order

1. Hillary Franz has requested Chief Brett speak at an upcoming event. He will do so on his personal time.
2. Chief Brett discussed the termination of the Douglas County Fire Marshal contract with the department's land use attorney. The attorney is helping draft a response to Douglas County regarding the termination and their proposed changes to the code.

XII. Adjourn – 4:22

Respectfully submitted, Cindy Blaufuss