

**WENATCHEE VALLEY FIRE DEPARTMENT,
CHELAN COUNTY FIRE DISTRICT 1 & DOUGLAS COUNTY FIRE DISTRICT 2
MEETING MINUTES
AUGUST 9, 2023**

Commissioners: Commissioner Castellente, Commissioner de Mestre, Commissioner Dormaier, Commissioner Johnson, Commissioner Zimmerman

By Phone: Commissioner Fennell

Staff: Fire Chief Brian Brett, Battalion Chief Pete Rigelman, and Cindy Blaufuss

- I. Called to Order: 2:00 pm.
- II. Additions and Deletions to Agenda: None.
- III. Public Comments: None.
- IV. Consent Agenda: Commissioner Castellente made a motion to approve the consent agenda items. There was a second from Commissioner Zimmerman. The consent agenda items were approved.
- V. Correspondence: Two citizens thanked the department for the level of customer service they received. A crew accompanied a family to the hospital after their son's finger was smashed. The same crew also repaired a flat tire and followed the owner to a repair shop.

VI. Staff Reports:

Administration: Twenty-three applicants have been accepted to begin the Resident Academy in September; JP Sokolowski and Josh Barnes will be the instructors. Cooperator personnel will vacate Station 17 before the academy begins.

IAFF: The Fill the Boot fundraiser for MDA is scheduled for September 8 on the corner of 9th Street and Valley Mall Parkway.

Volunteers: The Volunteers were well represented at the National Night Out last week. Their business meeting was last night, and the Association is making good progress.

VII. Unfinished Business

- Facilities:

Fire Station 1: DOH has not provided a Scope of Work for station repairs.

Fire Station 2: Good progress is being made on improvements to the Volunteer housing.

Stemilt: The septic evaluation is complete, and the department received the fire flow requirements for the station.

- Apparatus: Progress on Ladder 4 is going well with delivery expected next month. The department is working on specifications for an engine, two different types of tenders and a rescue truck.
- Aviation: The FAA application has been submitted for Fire Station 17. Avionics are being installed on 1PR. The projected flight hours for 1MR have already been exceeded. Two more helicopter managers are being trained.
- Personnel: The memorial service for Ron Roy will be scheduled for October.
All Battalion Chiefs have returned to full duty.

- Policy Review & Update: Commissioner Castellente made a motion to approve the policy updates as recommended. There was a second from Commissioner Johnson. The policies were approved as presented.

Updated job descriptions will be presented in lieu of policies at an upcoming meeting.

VIII. New Business

- Fire Marshal Services: Chief Brett is working to standardize the fire protection agreements with the non-taxed public entities. He would also like to standardize the fire marshal agreements. In the past, fire marshal agreements have been tiered with a flat dollar amount and then a percentage of fees collected. His recommendation is to provide the services for 100% of the fire marshal revenue. This is a cost-neutral option for the cities and counties, and it could be provided full-time or on an as-needed basis.
- Parade Vehicles: The department currently has three parade vehicles. The horse-drawn ladder wagon and 46 Chevy truck have been in storage and are not being appreciated by the public. It is believed the ladder wagon belongs to the Museum. The 46 Chevy was acquired when CCFD2 annexed into CCFD1. The Commissioners suggested the Volunteer Association may be interested in maintaining the vehicles. Chief Brett will get more information and history on the two vehicles and inquire at the next Volunteer Business Meeting.
- Deferred Compensation Provider – Decision Point Financial: Personnel are requesting an additional deferred compensation provider.

Commissioner Castellente made a motion to authorize the addition of Decision Point Financial as a deferred compensation provider. There was a second from Commissioner Zimmerman. The motion was approved.

IX. Other Business and Good of the Order:

- There has not been any follow-up from Microsoft after the meeting with the Fire Chief.
- The Fire Benefit Charge analysis should be complete by August 25. The Commissioners discussed scheduling a special meeting to review the results.

X. Adjourn – 2:54.

Respectfully submitted, Cindy Blaufuss