

INTERLOCAL AGREEMENT

North Central Washington Fire Coordinating Group

Pursuant to the provisions of the *Washington State Interlocal Cooperation Act, Chapter 39.34 RCW*, the undersigned public agency hereby agrees to participate in the **North Central Washington Fire Coordinating Group**, organized and structured by the terms hereof for the purposes stated and operating in accordance with the provisions herein for the mutual advantage of all participants in the provision of efficient and effective public fire protection services.

Status

The **North Central Washington Fire Coordinating Group** (NCWFCG) shall be an administrative sub-entity of the North Central Washington Fire Chiefs Association, a non-profit corporation of the State of Washington.

Purposes

The purposes and objectives of the North Central Washington Fire Coordinating Group are:

- 1) Establish a coordinated interagency fire training, qualification and certification program for the member agencies of the North Central Washington Fire Chiefs Association.
- 2) Establish procedures for mutual and interagency recognition of training, experience and certification of wildfire firefighting personnel in compliance with standards and components of *NWCG Wildland and Prescribed Fire Qualification PMS 310-1 System Guide*.
- 3) Cooperate with the Pacific Northwest Wildfire Coordinating Group and its working teams in providing and facilitating wildfire personnel training and certification.
- 4) Provide timely review for certification of qualified wildfire incident personnel.

Operating Committee

Operating Committee

The North Central Washington Fire Chiefs Association shall form an NCWFCG Operating Committee comprised of five representatives of participating agencies.

Three members of the Operating Committee shall constitute a quorum.

The Operating Committee shall administer this Agreement and the joint and cooperative undertaking of the NCWFCG as outlined herein.

The Operating Committee may establish guidelines and procedures as necessary for the fulfillment of the purposes and objectives of the NCWFCG.

Procedures related to dispatch and incident operations shall be as prescribed by the NCWFCG.

Standards

Personnel Qualification Standard

The standards and components of *NWCG Wildland and Prescribed Fire Qualification PMS 310-1 System Guide* shall apply. All personnel position certifications shall be in full compliance with or exceed 310-1 requirements. These shall be *NWCG ICS Qualification Card ["Red Card"] certifications*.

Additionally, the NCWFCG may adopt incident position training, experience and qualification requirements for additional specific and defined incident roles and may certify personnel meeting or exceeding those requirements.

Training

A participating agency shall advance its wildfire training request(s) to the Operating Committee. The Operating Committee, either on its own or through a designated training committee, shall coordinate the wildfire training program among the participating agencies and with the Eastern Washington Interagency Training Group to assure quality of training and maximum participation opportunity.

Personnel Training, Experience and Qualification Records

Complete and up-to-date records of all personnel training, experience and qualification shall be maintained using prescribed Incident Qualification System (IQS) software as prescribed by the Operating Committee of the NCWFCG.

Peer Review

Interagency Peer Review Committee

The *Interagency Peer Review Committee* (IPRC) shall be comprised of seven (7) members, a minimum of three (3) of whom shall be currently certified as Type 2 Section Chief or higher. Of these seven members, at least one shall be from Washington State DNR and at least one shall be from a Federal wildland fire agency.

Four (4) members of the IPRC shall constitute a quorum. With either four or five members present, three votes shall be required to approve action. With either six or seven members present, four votes shall be required to approve action.

The IPRC shall meet at least quarterly and may meet further as required to provide timely review and action on personnel certification proposals.

Interagency Peer Review

Prior to any participating agency certifying any person in any position that may result in a wildland incident assignment supervising interagency personnel, the supporting training, experience and qualification records of the person, together with any recommendations, shall be reviewed by an *Interagency Peer Review Committee* (IPRC).

The primary task of the IPRC is to assure that any person submitted for qualification in such a supervisory position is fully qualified for the proposed position in accordance with the Personnel Qualification Standard prescribed by this Agreement.

Definition: *Position that may result in a wildland incident assignment supervising interagency personnel* means (1) any Operations Section position above Single Resource Boss, and (2) any overhead position of Unit Leader or higher.

The secondary task of the IPRC is to review and confirm agency training, experience and qualification records as it deems necessary or advisable to assure full agency compliance with the Personnel Qualification Standard prescribed by this Agreement of all agency-certified wildfire personnel.

Personnel Records Review

Agency records of all personnel training, experience and qualifications relevant to the specific qualification under review shall be open and available for review by the IPRC on their request. The agency shall provide copies of such records as and in the form requested by the IPRC.

Agency Certification

Agency Certification

The participating agency may certify its own qualified personnel in wildfire incident positions that do not have interagency supervisory responsibility, i.e., Operations Section positions through Single Resource Boss and overhead positions below Unit Leader, provided that such agency certifications shall be subject to review and confirmation by the IPRC and the agency shall cooperate and assist the IPRC in any records audit it may request.

The participating agency shall request and obtain IPRC review and recommendation before certifying personnel in wildfire incident positions that have interagency supervisory responsibility, i.e., Operations Section positions above Single Resource Boss and overhead positions of Unit Leader or above.

All agency certifications shall be approved by the agency fire chief.

De-Certification

An individual may be de-certified in accordance with the provisions of Chapter 20, FSH 5109-17-2002-3. De-certification is not an adverse action; an individual may be re-certified according to the procedures set out in Section 22.5 of the referenced chapter.

Withdrawal

Any participating agency may withdraw from the NCWFCG by providing written notice of such withdrawal to the Secretary of the NCWFCA or such other person as may be designated.

Termination

The participation of any entity in the NCWFCG may be terminated by resolution of a super-majority of all participants in accordance with adopted cause and procedures.

Property

NCWFCG shall not acquire real or personal property in its name.

Finance

No provisions for direct financial support are provided by the NCWFCG.

Duration

The duration of this Agreement shall be perpetual unless dissolved by action of the participants in accordance with provisions herein.

Dissolution

The NCWFCG may be dissolved by the action of 75% of the participating agencies.

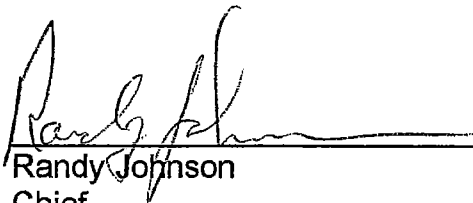
Amendment by Representative Action

Substantive amendment of this Agreement may be made by affirmative vote of 75% of the participating agency representatives provided that 90 days written notice of such amendment and the date of its scheduled consideration is provided by the North Central Washington Fire Chiefs Association to all participating agencies.

Agreement in Fulfillment of Agency Responsibility

No part of this Agreement shall in any way relieve any participating public agency of any obligation or responsibility imposed upon it by law except that to the extent of actual and timely performance thereof by the NCWFCG that performance may be offered in satisfaction of the obligation or responsibility.

The parties have executed this Interlocal Agreement for the North Central Washington Fire Coordinating Group as of the last date written below.


Randy Johnson
Chief

12-13-06
Date

Chelan County Fire District # 1

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of December 13 2006

Kelly O'Brien 1/24/07
Kelly O'Brien Date
Chief
Chelan County Fire District # 3

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of October 11 2006

Bruce Merighi Date
Chief
Chelan County Fire District # 4

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____

Arnold Baker 1-24-07
Arnold Baker Date
Chief
Chelan County Fire District # 5

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____

Bob Wildfang Date
Commissioner
Chelan County Fire District # 6

Resolution of Participation

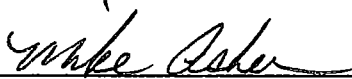
The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.



x _____
Dennis Ashmore Date
Chief
Chelan County Fire District # 7

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.



x _____
Mike Asher Date
Chief 1/24/07
Chelan County Fire District # 8

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.

x _____
Ken McDannald Date
Chief
Chelan County Fire District # 9

Resolution of Participation

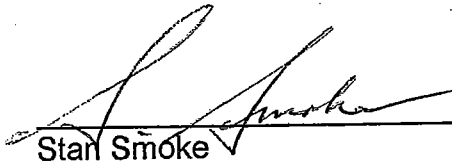
The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.

Jeff Gomes
Chief
Cashmere Fire Department

Date

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.



Stan Smoke
Chief
Wenatchee Fire Department

Date

Resolution of Participation

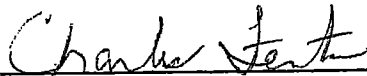
The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution 2016, adopted and appearing in the minutes of the meeting of September 28.

X Dale Jordan
Chief
Douglas County Fire District 1

Date

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.



Charles Fenton
Chief
Douglas County Fire District 2

Date

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of December 13th 2016

X Dale Rinker
Chief
Douglas County Fire District 3

Date

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.

Scott Logan
Chief
Douglas County Fire District 4

Date

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.

need

Tyler Caille
Chief
Douglas County Fire District 5

Date

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.

need

George Britt
Chief
Bridgeport Fire Department

Date

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.

Don Fortier

1/29/07

Don Fortier
Chief
Grant County Fire District 3

Date

used

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.

Mike Webster
Chief
Douglas/Okanogan County Fire District 15

Date

used

Resolution of Participation

The undersigned public agency hereby attests that it has adopted a *Resolution for Participation in the North Central Washington Fire Coordinating Group*, said Resolution _____, adopted and appearing in the minutes of the meeting of _____.

NCWFCG Roles & Responsibilities

Operating Committee

- Provide overall administration of the Agreement;
- Establish guidelines and procedures, as needed, to fulfill the objectives of the Agreement;
- Assist participating agencies in establishing an IQS database for their agency personnel;
- Shall, under the direction of the NWCG, liaise and coordinate with other agencies in the development and scope of the Agreement as it relates to ROSS, NIMS, and other external governing standards.

Interagency Peer Review Committee

- Ensure that any person requesting certification in a supervisory position has fully met the requirements for such position;
- Review and confirm individual agency compliance with qualification standards for all agency personnel certified under the Agreement;
- Meet at sufficient intervals to ensure timely certification of individuals seeking advancement of qualifications, but not less than quarterly;
- Assist in the development and/or adoption of additional specific and defined incident roles.

Participating Agencies

- Establish an accurate and up-to-date IQS database of their agency personnel, apart or in conjunction with another agency under this Agreement;
- Comply with all Personnel Qualification Standards set forth in the Agreement;
- Certify agency Operations personnel through the level of SRB and overhead positions below the level of Unit Leader in accordance with these Standards;
- Provide records of personnel training, experience, and qualification to the IPRC for review as requested.

**FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK
CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

22.3 - Currency Requirements

1. Currency requirements are contained within PMS 310-1. Requirements for currency of experience are 3 years for air operations and expanded dispatch positions and 5 years for other positions. In many cases, currency requirements can be met by performing in a similar position. Other positions which meet currency requirements, in addition to those listed in PMS 310-1, are identified for each position in section 25.1 and 25.2, exhibit 01, of this Handbook.

Currency requirements for air operations positions may also be met by performing on a day-to-day basis or on special projects, such as aerial spraying, search and rescue, and aerial ignition on prescribed burns.

2. Position experience is considered as qualifying only if the individual has previously met all training and prerequisite requirements for the position assignment.

3. Annual Fireline Safety Refresher Training is required for all personnel serving in positions, listed in section 25.1, exhibit 01, which contain the requirement and as described in FSH 5109.17, 31.3.

22.4 - Recertification

Management evaluation of an individual's competency is key to recertification where qualifications have expired.

1. If currency has lapsed, the individual shall revert to the trainee level in the position for which currency has lapsed and shall be issued a position task book for the position, complete on-the-job-training if needed, complete any additional required training courses which have been added to the position for which they are attempting to recertify and requalify in the related position performance assignment. By returning to the trainee level in the position for which currency has lapsed, the person re-certifying is introduced to new technology that assists with recalling position duties and responsibilities.

2. Incident Commanders, Type 3s, who have lapsed currency shall complete an approved Time Pressure Simulation Assessment (TPSA) prior to being recertified.

3. Individuals who elected to retire under Forest Service buyout opportunities and are now pursuing reinstatement into previous qualifications shall be required to follow the recertification process.

22.5 - Decertification

The decertification procedures in this section are intended to ensure safe and effective individual performance in assigned ICS, Wildland Fire Skill, Technical Specialist, and Fire Use Skill positions. These procedures are also intended to provide supervisors and managers with another mechanism to ensure employee safety.

**FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK
CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

Decertification is the process of removing or reducing an individual's fire suppression, fire use, and/or prescribed fire management position(s) qualifications. Decertification is not an adverse action; an employee may be recertified according to the procedures set out in section 22.5.

1. Performance Issues Outside Fire Suppression, Fire Use, and Prescribed Fire Management. Different procedures are utilized to address individual performance issues in areas other than fire suppression, fire use, and prescribed fire management. If applicable, refer to the following:

- a. Misconduct is covered by procedures in Title 5, Code of Federal Regulations, part 752.
- b. Regular performance issues are covered according to procedures in 5 CFR part 430.
- c. Suspensions and other adverse actions shall follow established agency procedures.
- d. Certification and decertification procedures for aviation personnel are found in FSM 5700.

2. Interagency Policy on Certification and Decertification. According to the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, "Agency certification and documentation is the responsibility of the employing agency certifying that the individual is qualified to perform in a specific position" (page 4, Agency Certification). Decertification of an individual's ability to perform is the responsibility of the employing line officer at the Washington Office, Region, Forest, or District level.

Additionally, according to PMS 310-1, "A key component in the certification or recertification process is the subjective evaluation by the appropriate agency official of an individual's capability to perform in a position" (page 7, Certification and Recertification). Judgment must be used in both the certification and decertification process.

3. Causes for Decertification. There are three causes for losing certification (decertification):

- a. An employee who currently holds a certification does not meet the currency requirements as specified by this Handbook (FSH 5109.17). An index to currency requirements for each ICS position is in exhibit 01, section 25.
- b. An employee voluntarily surrenders the employee's certification of qualifications or requests to be qualified at a lower level of responsibility.

**FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK
CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

c. As an individual or a member of a crew, incident management team, or fire use team, an employee performs actions that violate recognized standard operational procedures or identified safety procedures that are determined to have been instrumental in the endangerment of fire management personnel or the public.

Examples of instances that may warrant decertification include:

- (1) Deliberately disregarding identified safe practices.
- (2) Taking insubordinate actions that lead to unsafe conditions.
- (3) Intentionally misrepresenting fire qualifications.
- (4) Ignoring prescriptive parameters identified in approved burn plans.

4. Performance Evaluation and Documentation. Performance of personnel shall be evaluated on each incident. Performance evaluation should be measured against the 10 Standard Firefighting Orders and 18 Situations that Shout "Watch Out." The Forest Service shall utilize the adopted interagency team and individual performance rating forms (or recognized equivalent) when evaluating the performance of individuals in ICS, Wildland Fire Skill, Technical Specialist, and Fire Use Skill positions.

All actions that violate established safety procedures shall be documented; associated deficient performance evaluations must also be completed. Performance reviews, especially those that trigger consideration of decertification, shall be coordinated and tracked.

5. Responsibility for Performance Evaluation and Decertification.

a. Incident Commander. The Incident Commander and local unit manager are responsible for providing oversight of the initial performance review process. Inherent within the authority delegated to all Incident Commanders is the responsibility to relieve from assignment and demobilize any personnel for safety violations. Incident Commanders, however, do not have the authority to decertify individuals. Incident Commanders are responsible for providing documented reasons for relieving an individual, forwarding the information to the individual's home unit, and including a copy of the individual's performance rating in the documentation package.

b. Forest Fire Program Management Staff Officer. The Forest Fire Program Management Staff Officer at the home unit is responsible for initiating an administrative review to determine if decertification is appropriate.

**FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK
CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION**

Any decision to decertify an individual should include a determination of whether remedial actions are appropriate to recertify the individual and a description of the recommended remedial actions.

During an evaluation of decertification, individual qualifications may be temporarily suspended. Judgments about qualifications can be made through expert mentoring, independent assessment, or the line officer's judgment relating to the individual's performance capabilities.

c. Regional and Forest Qualification Review Committee. Qualification review committees are a key component in the certification and decertification of individuals. Qualification review committees should operate according to procedures delineated in other sections of this Handbook and in FSM 5120.

Regional or Forest Qualification Review Committees shall review individual qualifications and certification and shall address and recommend to the Certifying Official decertification for anyone they have reviewed for certification. If the review occurs at the Forest level, the individual reviewed shall have appeal rights with the Regional Qualification Review Committee.

6. Individuals Relieved from Fire Assignment. Individuals who have been relieved from an assignment shall not be reassigned to any incident until the certifying official approves the suitability of the individual to perform the duties associated with the qualifications for the position.

7. Interagency Teams. Interagency teams or groups fall outside Forest Service authority. These teams or groups function and operate at the sole discretion of the chartering group. Teams or groups may be formed, disbanded, held in abeyance, or re-formed at the discretion of the appropriate level of the chartering interagency group, according to applicable standards for each team. Examples of these interagency teams or groups are:

a. Area Command teams chartered and formed by the National Multi-Agency Coordinating Group.

b. National Type 1 teams chartered by geographic area coordinating groups.

c. Type 2 teams chartered by geographic area coordinating groups or by an individual sub-geographic area group.

8. Type 1 and Type 2 Crews. Type 1 crews are decertified according to procedures developed nationally. Type 2 crews are decertified on a geographic or sub-geographic area basis.

**FSH 5109.17 - FIRE AND AVIATION MANAGEMENT QUALIFICATIONS HANDBOOK
CHAPTER 20 - QUALIFICATIONS AND CERTIFICATION****23 - PHYSICAL FITNESS STANDARDS AND DEFINITIONS**

In addition to training and experience, physical fitness standards, when applicable, must be met for Incident Command System (ICS) position certification.

Non-operations personnel who have the need to be on the fireline for non-suppression tasks must have the knowledge and skills found in fire safety refresher training, or must be accompanied by someone qualified to be on the fireline.

23.1 - Physical Fitness Requirements

Requirements for physical fitness are identified as arduous, moderate, light, and none. Reference the Wildland Fire Qualification System Guide (310-1) for descriptions.

23.2 - Physical Fitness Measurement

Field units are not authorized to supplement physical fitness standards.

The work capacity test is the sole physical fitness measurement recognized by the Forest Service.

23.3 - Fitness Development

Fire personnel required to meet the arduous level for their assigned wildland fire positions shall be provided official time for rigorous exercise to prepare for and maintain the arduous qualification:

1. Fire funded employees (assigned to fire crews and identified in the Fire Management Action Plan) shall be allowed up to 5 hours per week of physical training when not engaged in wildland fire operations.
2. Employees not funded by fire shall be allowed up to 3 hours per week of physical training, consistent with wellness programs, by the employees' request and based on supervisors' approval. The applicable time is up to 6 months prior to scheduled testing and after passing the test, until the end of the proclaimed fire season. Fire program funds may be used for approved physical training time based on guaranteed availability for fire-related assignments.

The employees and their supervisors shall discuss and schedule opportunities during the work week for fitness activities.

24 - POSITION CATEGORIES

The five Position Categories recognized by the National Wildfire coordinating Group (NWCG) are referenced in the Wildland Fire Qualification System Guide (PMS 310-1) and include the following.

NCWFCG Roles & Responsibilities

Operating Committee

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- Shall, under the direction of the NWCG, liaise and coordinate with other agencies in the development and scope of the Agreement as it relates to ROSS, NIMS, and other external governing standards.

Interagency Peer Review Committee

- Ensure that any person requesting certification in a supervisory position has fully met the requirements for such position;
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- Meet at sufficient intervals to ensure timely certification of individuals seeking advancement of qualifications, but not less than quarterly;
- Assist in the development and/or adoption of additional specific and defined incident roles.

Participating Agencies

- Establish an accurate and up-to-date IQS database of their agency personnel, apart or in conjunction with another agency under this Agreement;
- Comply with all Personnel Qualification Standards set forth in the Agreement;
- Certify agency Operations personnel through the level of SRB and overhead positions below the level of Unit Leader in accordance with these Standards;
- Provide records of personnel training, experience, and qualification to the IPRC for review as requested.

North Central Washington Fire Coordinating Group

Interagency Peer Review Committee

Operating Procedures

Qualification Review

The IPRC will receive requests for approval of certification submitted by any signatory agency. Such requests will be made in writing in advance of the meeting wherein it will be considered, and will be accompanied by the most current IQS Persons Master Record report together with any certificates or proof of successful completion of any prerequisite course(s). Additional information, such as recommendations, may also be offered for consideration. All documentation shall be submitted in advance of any meeting where the outcome of the request will be determined.

A quorum will always be required for taking action on qualifications. Where a committee member cannot be present, written proxy may be submitted to the Chair in advance of the meeting, provided the absent member has reviewed all of the information upon which the qualification review is based. Conference calls will be considered on an as needed basis.

The basis for all decisions will be the applicable standard. In the case of wildland firefighting, the standard, in accordance with the IA, will be the most currently adopted version of NWCG 310-1. Questions regarding prerequisite experience will be determined by examining all aspects of such experience including, but not limited to, incident type, incident complexity, incident size, fuel types, duration of assignment, and quality of supervision and/or evaluation.

In the case where all requirements for the position have been met and properly documented, the IPRC will notify the submitting agency in writing that the individual has been approved for the requested certification and that they are authorized to include this certification on the individual's red card. Such notification will occur within seven days of determination.

If incomplete documentation has been submitted with the request for review, or if the IPRC has questions about the nature of the documentation or prerequisite experience, a written request for additional documentation or recommendations will be made to the submitting agency. Such request will occur within seven days of determination.

In the case where IPRC review reveals that the individual lacks the prerequisite qualifications, courses, and/or experience, certification will be disapproved. The IPRC will notify the submitting agency in writing with seven days of the determination, the basis for same, and recommendations to assist the agency in qualifying the individual for future certification.

Appeal Process

Any agency whose member's request for qualification has been denied, may appeal the decision on behalf of their member. Such appeal shall be made within forty-five days from the date of the decision. Appeals will be offered in writing and state the basis upon which the appeal is made.

In addition to, but not in lieu of, the written appeal, the appealing agency may have a representative present the appeal in person at the meeting. This will be at the discretion of the members present, who may further opt to limit the presentation time.

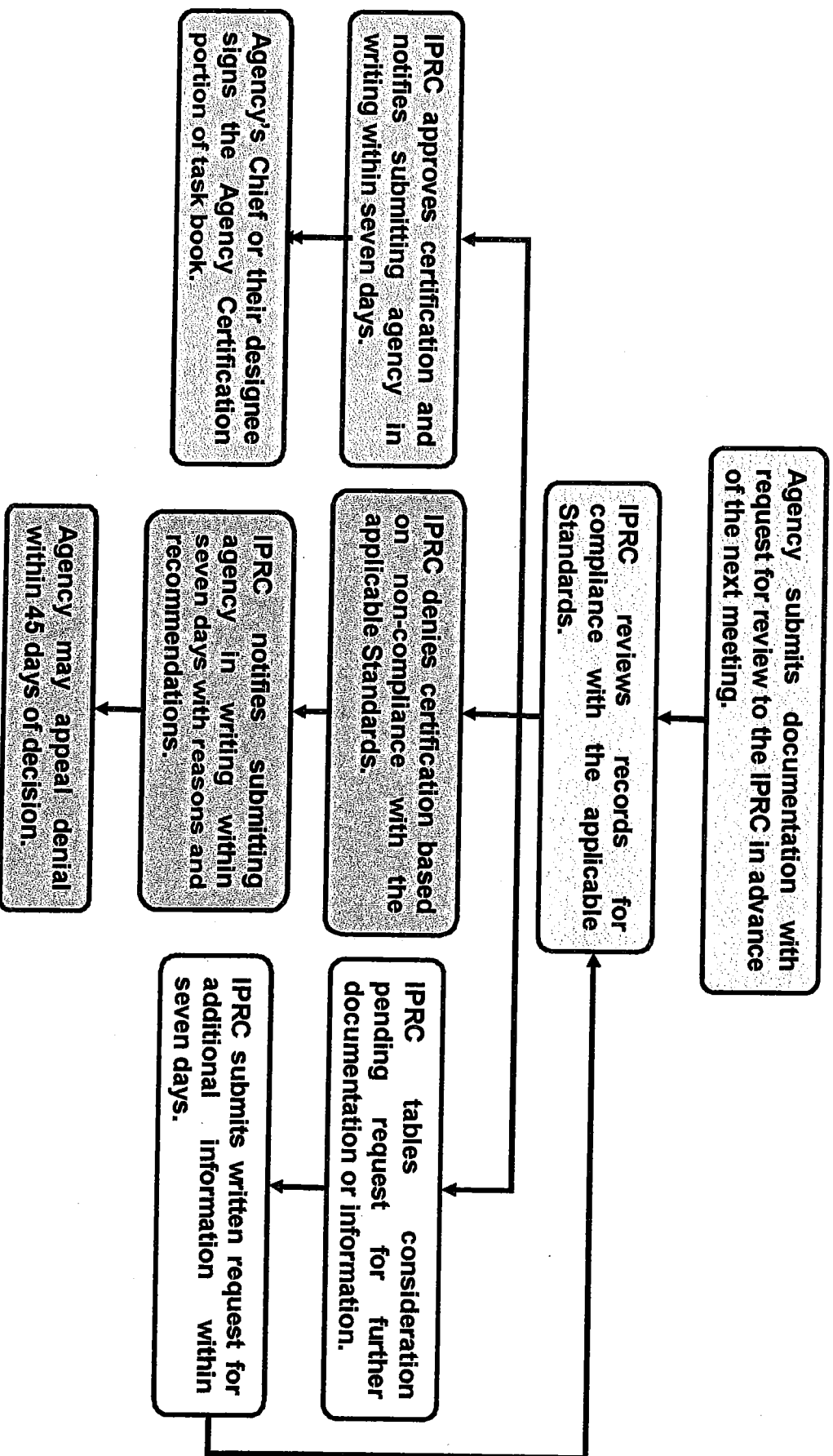
The IPRC will process and review the appeal at the next qualified meeting. For appeal purposes, a "qualified" meeting requires the presence of no fewer than five members representing at least four member agencies, one of which must be either a state or federal agency. Written proxy offered to the Chair in advance of the meeting may substitute for meeting attendance provided the absent member has had access to all of the information submitted with the appeal. The initial review process will be followed, but will include the information in the appeal. A second determination will be made and notification provided according to the initial review process. The appeal determination shall not be subject to further appeal. If the appeal is not offered within the specific time frame, or the appeal finding upholds the original decision, the recommendations provided to the agency for certifying their individual member shall be followed.

Right of Privacy

Documentation and discussion pertaining to individuals seeking qualification may include personal information protected by law or policy. Committee members will protect any such documents from access by those without a need to view them. Any protected documents not returned to the providing agency will be destroyed.

Meetings of the IPRC will be considered open to all wishing to attend. The IPRC may restrict portions of meetings where protected information is to be openly discussed. However, authorized representatives from the appropriate individual's agency will not be excluded from attendance at these meetings.

IPRC Review Process



The basis for any appeal must be submitted in writing to the IPRC prior to any regular or special meeting in which it will be considered.

Appeals must be decided at a qualified* meeting. (see IPRC Procedures) Absent members may submit their decisions by written/email proxy through the IPRC Chair after receiving the written basis for appeal.

The appealing agency may elect to present the appeal in person to the IPRC at the meeting.

The determination of the committee may be rendered at the meeting or be deferred in cases where clarification from the PNWCG or other regulatory body may be sought.

The final determination shall offered in writing within seven days of the decision and may not be further appealed and the recommendations provided by the committee for certification must be followed.

IPRC Appeal Process

CHELAN COUNTY FIRE DISTRICT 1

RESOLUTION NO. 06-010

RE: AMENDMENT TO RESOLUTION 95-004

INTERLOCAL AGREEMENT /North Central Washington Fire Coordinating Group

WHEREAS, This Resolution amends Resolution No. 95-004, and

WHEREAS, The Board of Commissioners of Chelan County Fire District 1 place the responsibility of certifying Wildland Firefighters and other positions with the Fire Chief.

WHEREAS, Chelan County Fire District 1 adopted by Resolution No. 05-004 the National Incident Management System (NIMS), resolving that Chelan County Fire District 1 adopts the National Incident Management System as the foundation for incident command, coordination and support activities, and to provide appropriate training on the National Incident Management System and its core components to personnel responsible for management and/or supporting major emergency and disaster operations.

WHEREAS, Pursuant to the provisions of the Washington State Interlocal Cooperation Act, Chapter 39.34 RCW, Chelan County Fire District 1 hereby agrees to participate in the North Central Washington Fire Coordinating Group, organized and structured by the terms hereof for the purposes stated and operating in accordance with the provisions of the agreement for the mutual advantage of all participants in the provision of efficient and effective public fire protection services, and;

WHEREAS, North Central Washington Fire Coordinating Group (NCWFCG) shall be an administrative sub-entity of the North Central Washington Fire Chiefs Association, a non-profit corporation of the State of Washington, and;

WHEREAS, The purposes and objectives of the North Central Washington Fire Coordinating Group are;

- 1) Establish a coordinated interagency fire training, qualification, and certification program for the member agencies of the North Central Washington Fire Chiefs Association.**
- 2) Establish procedures for mutual and interagency recognition of training, experience and certification of wildfire firefighting personnel in compliance with standards and components of *NWCG Wildland and Prescribed Fire Qualification PMS 310-1 System Guide*.**
- 3) Cooperate with the Pacific Northwest Wildfire Coordinating Group and its working teams in providing and facilitating wildfire personnel training and certification.**
- 4) Provide timely review for certification of qualified wildfire incident personnel.**

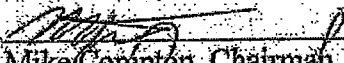
CHELAN COUNTY FIRE DISTRICT 1

WHEREAS, Chelan County Fire District 1 agrees to the provision set forth as stated in the Operating Committee, Personnel Qualification Standard and components of *NWCG Wildland and Prescribed Fire Qualification PMS 310-1 System Guide*. All personnel position certifications shall be in full compliance with or exceed the most current version of 310-1 requirements. These shall be *NWCG ICS Qualification Card ["Red Card"] certifications* and;

THEREFORE, be it resolved, Chelan County Fire District 1 authorizes participation with the North Central Washington Fire Coordinating Group through the Interlocal Agreement for the certification and qualification of wildfire incident personnel, subject to the established requirements in the agreement.

Adopted this 13 day of December, 2006.


BOARD OF COMMISSIONERS



Mike Compton, Chairman

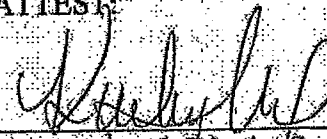


Lester Fritz, Commissioner



Phil Dormaier, Commissioner

ATTEST:



Kathy Amaral, District Secretary

RESOLUTION NO. 2006-39

A RESOLUTION, authorizing the City of Wenatchee Fire Department to enter into an Interlocal Agreement creating the North Central Washington Fire Coordinating Group for purposes of managing the training and certification of wild land fire fighting personnel.

WHEREAS, Pursuant to the provisions of the Washington State Interlocal Cooperation Act, Chapter 39.34 RCW, the City of Wenatchee, by and through its Fire Department desires to participate in the North Central Washington Fire Coordinating Group (NCWFCG), organized and structured by the terms hereof for the purposes stated and operating in accordance with the provisions of the agreement for the mutual advantage of all participants in the provision of efficient and effective public fire protection services, and;

WHEREAS, the NCWFCG is an administrative sub-entity of the North Central Washington Fire Chiefs Association, a non-profit corporation of the State of Washington, and;

WHEREAS, the purposes and objectives of the NCWFCG are:

- 1) Establish a coordinated interagency fire training, qualification and certification program in the Region 6 area, defined as Chelan and Douglas Counties in the State of Washington.
- 2) Establish procedures for mutual and interagency recognition of training, experience and certification of wildfire firefighting personnel in compliance with standards and components of *NWCG Wildland and Prescribed Fire Qualification PMS 310-1 System Guide*.
- 3) Cooperate with the Pacific Northwest Wildfire Coordinating Group and its working teams in providing and facilitating wildfire personnel training and certification.
- 4) Provide timely review for certification of qualified wildfire incident personnel.

WHEREAS, the City of Wenatchee by and through its Fire Department will comply with the Operating Committee, Personnel Qualification Standard and components of *NWCG Wildland and Prescribed Fire Qualification PMS 310-1 System Guide*. All personnel position certifications shall be in full compliance with or exceed 310-1 requirements. These shall be *NWCG ICS Qualification Card ("Red Card")* certifications and;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE as follows:

SECTION I

That the City of Wenatchee Fire Department shall be and hereby is authorized to participate in the NCWFCG and that it be authorized to enter into the Interlocal Agreement in the form attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE, at a regular meeting thereof, this 28 day of Sept, 2006.

CITY OF WENATCHEE, a Municipal Corporation

By: 
Dennis Johnson, Mayor

ATTEST:

By: 
Vicki Reister, City Clerk

APPROVED:

By: _____
Steve D. Smith, City Attorney